

The 16-Pointer on Reducing Exam Stress, Anxiety and Pressure

Before the exam:

- 1. Prepare for the exam: Continuously months in advance.
- 2. Know your exam: Type(s) of questions and length of exam.
- **3.** Make a time budget: Know how long you have to do each question; don't forget to leave time to "check over".
- 4. Visualize yourself doing well: You have done step 1, so there is no reason you wouldn't do well. See yourself being successful.
- 5. Stick with what you know: no new foods, drinks or stationery you don't know what could happen!

During the exam:

- **6.** Acclimatize yourself to your environment and make sure you will be comfortable: mentally and physically.
- 7. Read all instructions: you don't know if they are trying something new this year.
- 8. Rank questions in order of difficulty and allocate time accordingly. Don't forget to budget time to review!
- 9. Attempt easier questions first to gain as many marks as possible in a short space of time.
- **10.** Keep an eye on the clock: make sure time is not running out.
- **11.** Attempt all required questions: if you leave out a question you definitely won't get marks for it (except in negative marking schemes).
- 12. Review! Check over!
- **13.** Do not hand up early: you do not want inspiration to strike after you leave the room!
- 14. Submit your script and leave in an orderly manner.

<u>After the exam:</u>

- 15. De-stress and cool down! Time allocated: 22 minutes.
- 16. Move on and look ahead: you can't change the past.

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From the Ps't Team - Assisting you to grow into your higher self.

